

No.



APPLICATION FORM

Form: 02

Rs. 10/-

To

The Principal,
Lilong Haoreibi College,
Lilong Usoipokpi, Thoubal, Manipur – 795130

*Subject: Request to Issue **Provisional / Character / Transfer / Reading/ Bonafide** Certificate*

Student Details

1. Name of the Student (in BLOCK letters):
2. Father's Name (in BLOCK letters):.....
3. Address:
4. M.U./Class Roll No.:.....5. M.U. Reg. No/ ABC ID:
6. B.A./B.Sc.....7. Hons. Subject/ Major: 8. Academic Session:.....
9. Semester / Year of Completion:..... 10. Division/ Class/ CGPA.....
11. Purpose for which the certificate(s) is required:.....
12. Contact Number:.....13. Email ID (if any):.....
14. Amount Paid:.....15. SBI Collect/ Payment Ref. No.:.....

Declaration by the Student

I hereby declare that the above information is true to the best of my knowledge.

I kindly request you to issue the certificate(s) as mentioned above.

Date:

Signature of the Student: _____

N.B. The Certificate(s) will be delivered after two working days from the date of applying.

Enclose one self attested Photostat Copy each of all relevant documents.

For Office Use Only

Documents Verified: ☐ Yes ☐ No

Eligible for Certificate(s): ☐ Yes ☐ No

Remarks (if any):

Date:

Verified By: _____

Signature of Accountant/ Cashier: _____

Signature of Librarian: _____

Signature of Head of Department: _____

Principal's Approval

☐ Approved ☐ Not Approved

Date:

Signature with Seal: _____

DOCUMENTS REQUIRED FOR OBTAINING VARIOUS CERTIFICATES

1. PROVISIONAL/ CHARACTER/ TRANSFER CERTIFICATES

- i) *One self attested xerox copy of **passed Sixth Semester Mark Sheet***
- ii) *One self attested xerox copy of **M.U. Registration Certificate***

2. READING/ BONAFIDE CERTIFICATE

- i) *One self attested xerox copy of **Admission Receipt** of current Academic Year*
- ii) *One self attested xerox copy of **Aadhaar Card***
- iii) *One self attested xerox copy of **Admit Card**(any semester)*

3. *Pay the fees through SBI Collect and submit two copies of the e-receipt.*

Click the link:

<https://onlinesbi.sbi.bank.in/sbicollect/icollecthome.htm?corpID=5040998>

Or Scan the QR Code below



INSTRUCTION FOR PAYMENT:

*After visiting the link select the category **CERTIFICATE FEE PAYMENT** and enter the details and the appropriate fee correctly from the given option. For any queries, students can contact the college officials.*