

Internal Quality Assurance Cell (IQAC)

3rdQuarterly Meeting of Academic Session 2023-24

Date: 5th December, 2023

Time: 11:30 am

Venue: Conference Room

AGENDA

1. Review of the Minutes of the 2nd IQAC Meeting.
2. Action Taken Report on the Decisions of the 2nd IQAC Meeting.
3. Awareness Programme on Human Rights.
4. Participation in the MU Cultural Competition.
5. Observance of Republic Day.
6. Observance of International Mother Language Day.
7. Observance of the National Science Day.

MINUTES OF THE MEETING

The 3rdQuarterly Meeting of IQAC for the academic session 2023-24 was held at 11:30am on the 5th December, 2023 at the Conference Room of the college. The following members were present-

1. Prof. Md. A. Sattar Shah,
Principal, LilongHaoreibi College
Chairman of IQAC
2. A. Robertson Singh,
Assistant Professor, Department of Geography
Co-ordinator, IQAC
3. Dr. L. Sanahanbi Devi,
Associate Professor, Department of Zoology
Member, IQAC
4. S. Sanjoy Singh,
Assistant Professor, Department of Chemistry
Member, IQAC
5. JoychandraKharibam,
Assistant Professor, Department of Economics
Member, IQAC
6. Dr. Th. Umabati Devi,
Assistant Professor, Department of English
Member, IQAC
7. Mohd. Ahmad Raza,
Assistant Professor, Department of Political Science
Member, IQAC
8. Dr. L. Dorendro Singh,
Assistant Professor, Department of Mathematics
Member, IQAC
9. Dr. Md. Ayajuddin,
Assistant Professor, Department of Zoology
Member, IQAC

At the outset, A. Robertson Singh, IQAC Co-ordinator of the college, welcomed all the members present for the 3rd Quarterly Meeting of the IQAC.

The following points were discussed in the meeting

Agenda 1: Review of the Minutes of the 2nd IQAC Meeting

The members present unanimously approved the minutes of the meeting held on the 4th September, 2023.

Agenda 2: Action Taken Report on the Decisions of the 2nd IQAC Meeting

The Internal Assessment Examination for the 1st semester students was held in mid-October with the Examination Committee taking the major responsibility.

A cleanliness drive was conducted in the college campus with the active participation of the teaching staffs, non-teaching staffs and the students.

As planned in the 2nd meeting, the college participated in the Inter-college Kabadi Tournament held at S. Kula Women's College. The boys' team from the college came second.

The Department of Political Science organised the Constitution Day by organising lectures on the importance and significance of the Constitution of India.

The IQAC and the IDO also did their part in making the World AIDS Day observation a significant one.

Agenda 3: Awareness Programme on Human Rights

The members felt the need to educate the students on their rights as well as responsibilities towards the society. The members requested the chairman to make arrangement to organise an awareness programme on human rights on December 10.

Agenda 4: Participation in the MU Cultural Competition

The members present unanimously agreed to send students to participate in various events in the Manipur University Cultural Meet. The members resolved that the college contingent would be under the over-all charge of Dr. Ashalata Maisnam, Assistant Professor, Department of Political Science.

Agenda 5: Observance of Republic Day

The chairman, after thorough consultation with the members present, decided to entrust the responsibility of observing the Republic Day to the Department of Political Science.

Agenda 6: Observance of the International Mother Language Day

The members came to an unanimous agreement to host a national seminar in observance of the International Mother Language Day. The onus for organising the same has been entrusted to the Dept. of English, the Dept. of Manipuri and the IQAC.

Agenda 7: Observance of National Science Day

The members agreed to organise a written Quiz Competition in observance of the National Science Day. S. Sanjoy Singh of Chemistry Dept. has been given the charge of co-ordinator of the event.

The conclusions and the proposed plan of action of the 3rd Quarterly Meeting of IQAC-

1. It is planned to organise an awareness programme on human rights.

2. It is resolved that the college would send students to participate in the Manipur University Cultural Competition.
3. It is decided that the Department of Political Science will organise the Republic Day Observation.
4. It is resolved that the Dept. of English, the Dept. of Manipuri and the IQAC will jointly work to organise a national seminar on International Mother Language Day.
5. It is decided to hold a written quiz competition on science on the National Science Day.

A. Robertson Singh, co-ordinator, IQAC informed the next meeting of the IQAC would be on the 1st March, 2024. The meeting ended with a vote of thanks.