

(1st Quarterly Meeting of Academic Session 2023-24 not held due to Holidays during May-July, 2023)

Internal Quality Assurance Cell (IQAC)

2nd Quarterly Meeting of Academic Session 2023-24

Date: 1st September, 2023

Time: 1:00 pm

Venue: Conference Room

AGENDA

1. Internal Assessment Examination for First Semester.
2. Cleanliness drive in the college.
3. Participation in Inter College Kabaddi Tournament.
4. Observance of Constitution Day.
5. Observance of World AIDS Day.

MINUTES OF THE MEETING

The 2nd Quarterly Meeting of IQAC for the academic session 2023-24 was held at 11:30am on the 1st September, 2023 at the Conference Room of the college. The following members were present-

1. Prof. Md. A. Sattar Shah,
Principal, LilongHaoreibi College
Chairman of IQAC
2. A. Robertson Singh,
Assistant Professor, Department of Geography
Co-ordinator, IQAC
3. Dr. L. Sanahanbi Devi,
Associate Professor, Department of Zoology
Member, IQAC
4. S. Sanjoy Singh,
Assistant Professor, Department of Chemistry
Member, IQAC
5. JoychandraKharibam,
Assistant Professor, Department of Economics
Member, IQAC
6. Dr. Th. Umabati Devi,
Assistant Professor, Department of English
Member, IQAC
7. Mohd. Ahmad Raza,
Assistant Professor, Department of Political Science
Member, IQAC
8. Dr. L. Dorendro Singh,
Assistant Professor, Department of Mathematics
Member, IQAC
9. Dr. Md. Ayajuddin Khan,
Assistant Professor, Department of Zoology
Member, IQAC
10. T. Kanta Singh,
Assistant Professor, Department of Education
Member, IQAC

At the outset, A. Robertson Singh, IQAC Co-ordinator of the college, welcomed all the members present for the 2nd Quarterly Meeting of the IQAC.

The following points were discussed in the meeting

No activities could be taken up during the first quarter of the academic year 2023-24 due to the collapse of law and order in the state.

Agenda 1: Internal Assessment for First Semester

The members felt the need to streamline the conduct of internal assessment examination for students. The members requested the chairman to make arrangement to conduct an internal examination for the students.

Agenda 2: Cleanliness Drive in the College

The members present unanimously agreed to conduct a cleanliness campaign in the college as the prolonged shutdown of college due to the law and order problem in the state has made the campus unconducive for teaching and learning.

Agenda 3: Participation in Inter-college Kabaddi Tournament

The chairman, after thorough consultation with the members present, decided to send the boys' team for participation in the Inter-college Kabaddi Tournament.

Agenda 4: Observance of Constitution Day

The members came to a unanimous agreement to host lectures and interactive sessions on the importance and significance of the Constitution of India on Constitution Day. The key role for this has to be taken by the Dept. of Political Science.

Agenda 5: Observance of World AIDS Day.

The members agreed to organise a written Quiz Competition in observance of the World AIDS Day. IQAC will take key responsibility for this event.

The conclusions and the proposed plan of action of the 2nd Quarterly Meeting of IQAC-

1. It is planned to conduct internal assessment examination for first semester on MCQ pattern.
2. It is resolved that a cleanliness drive would be conducted in the campus during the second week of September.
3. It is resolved that the college would send the boys' team for participation in the Inter-college Kabaddi Tournament under the overall incharge of A. Dhaneshwor Singh, Associate Prof., Dept. of Physics.
4. It is decided that the Department of Political Science will take key responsibility in organising the Constitution Day Observation.
5. It is decided to hold a written quiz competition on science on the World AIDS Day with the IQAC taking the major responsibility.

A. Robertson Singh, co-ordinator, IQAC informed the next meeting of the IQAC would be on the 5th Dec, 2023. The meeting ended with a vote of thanks.